



THE DEPARTMENT OF HEALTH REGULATORY SERVICES
Health Practice Commission

Council for Professional Allied with Medicine (CPAM)



Renewal Application Checklist

Applicant's Name: Expiry Date

Profession: Specialty:

Time: Date: Reg.Type: PL, IL, ProvL

		Reviewed by :	
Schedule Fees			
Renewal Application Practicing Fees : ☐ Chiropractor, ☐ Optometrist <u>CI\$1,600.00</u> ☐ Chiropodist, ☐ Osteopath <u>CI\$1,600.00</u> ☐ Other Professions <u>CI\$1,000.00</u> ☐ Institutional List <u>CI\$1,200.00</u> ☐ Late Fee <u>CI\$100.00</u> Total fees <u>CI\$</u>		Late fee: CI\$100.00 Pursuant to the Health Practice Regulations (2021 Revision) Schedule 2 (5) Late fee Payable where an application for the renewal of a practising licence is not made (a) in the case of a registered practitioner on the principal list, at least twenty-eight days before the date of expiry of the practising licence; and (b) in the case of a registered practitioner on the institutional registration list or the provisional list, at least sixty days before the date of expiry of the practising licence	
1	Original Application Form – Form B	☐ Dated:	
2	Original Registry Maintenance Administrative Form (RMAF)	☐ Dated:	
3	Original Conduct Statement Form (Signed by Manager /Director / Owner of Facility)	☐ Dated:	
4	Original Continuing Education Summary Form (completed, signed by practitioners and dated) CE Certificates : (Submit Originals with copies, should practitioner opt to keep the originals , each certificate must provide number of CE hours obtained/completed or provide a summary with total hours obtained for each certificate)	No. _____ Hours	
5	Current Medical Malpractice Insurance Certificate (Coverage area/Region : Must be Cayman Islands. Expiry date future)	☐ Dated Exp:	

See Number of CE hours required on 2nd page

Continuing Education (CE) Requirements Renewal of Licence to Practice

Profession	Minimum CE Hours	Profession	Minimum CE Hours
Acupuncturists	5	Occupational Therapists	10
Audiologists	5	Opticians	10
Chiropodists	5	Optometrists	15
Chiropractors	10	Orthoptists	10
Clinical Psychologists	10	Osteopaths	10
Dieticians	15	Paramedics	15
Emergency Medical Technicians	10	Physiotherapists	10
Homeopaths	5	Psychotherapists	10
Medical Herbalists	5	Radiographers	10
Medical Lab Technicians	5	Respiratory Therapists	10
Medical Technologists	10	Speech Therapist	5
Mental Health Counsellors	10	Counsellors/Therapist	10
Nutritionists	15	Massage Therapist	5

Continuing Education hours are required *annually*.

Council will accept CE hours from 1st October of the prior year that have not been previously submitted.

Sixty (60) percent of CE must be SPECIFIC to the practitioner's discipline and must be provided from an accredited institution representing that discipline alone. Medscape cannot be used for the 60% specific hours.

The 40% can be in an area of General Medicine Related Topics (of which 20% only can come from Medscape). Approving the suitability of training as CE is subject to the Council's discretion.

The original CE Certificates must be provided. Copies should be provided if the practitioner wishes to have the originals returned.

The Council encourages the practitioners to exceed the minimum requirements on an annual basis. Therefore, CEs obtained beyond and above the minimum hours required for registration cannot be carried over for use in the following year's registration.