



CAYMAN ISLANDS GOVERNMENT
Office of the Deputy Governor

CHECKLIST - REGISTRATION AS A BRITISH CITIZEN

CI \$300.00 (Payment to be made at any Cayman Islands Post Office)
£1,670.00 – Adult £1,000.00 – Minor (Age 1 - 16) This is paid using the credit/debit card authorisation form located on our website https://gov.ky/web/odg/british-citizenship-registration
Current Police Clearance Certificate (Ages 10 and over) (This must be requested using your Cayman Islands Passport)
Naturalisation / Registration Certificate (Certified Copy)
Data/photo page Cayman Islands Passport (Certified Copy)
Current Travel History (Obtained from the CBC Department)
Employment Letter or School Letter, if applicable
A minor’s application must be accompanied by a consent letter signed by both parents
One recent colour full-face photograph (passport size)
Deed poll of change of name or Statutory Declaration authorising retention of maiden name, if applicable
Complete Application Form B(OTA) – All Ages (Printed in colour). This application form can be downloaded at https://gov.ky/web/odg

- **GOOD CHARACTER REQUIREMENT: One of the requirements stipulated by the UK Home Office is that the applicant must ensure that they have met the “good character requirement” by showing due regard for the laws of this country. Failing to do so may result in your application being refused. Please note that your application may be refused for the following:**
 - Being convicted of a non-custodial offence or cautioned in the last 3 years.
 - Being sentenced to a period of imprisonment of 4 years or more.
 - Being sentenced to between 12 months and 4 years imprisonment unless 15 years have passed since the end of the sentence.
 - Being sentenced to less than 12 months imprisonment unless 7 years have passed since the end of the sentence.
- The package (completed application & supporting documents) will need to be addressed to the Office of the Deputy Governor & placed in the drop box on the 1st floor of the GAB.
- If the application and other supporting documents are not in order, the application will not be processed and will be returned to the sender.
- The processing time for a British Registration application is between **6-12 months**. Once it has been **processed by the UK Home Office**, you will be contacted and advised on the outcome of your application.
- Fees are subject to change without notice and are **non-refundable**.
- Please contact BritishRegistration@gov.ky if you have any further questions/concerns.

FOR OFFICIAL USE:

NAME OF APPLICANT: _____

DATE OF BECOMING A BOTC: _____

RECEIPT #: _____

STAFF INITIALS: _____